[](http://www.google.co.nz/url?sa=i&rct=j&q=&esrc=s&source=images&cd=&cad=rja&uact=8&docid=Fdc3aKRJnNMbJM&tbnid=4B_DZZtMpacckM:&ved=0CAUQjRw&url=http://wvwdclassified.wordpress.com/&ei=-O52U9mBG4XXkAXd0YDQBQ&bvm=bv.66917471,d.dGI&psig=AFQjCNFElFvhP6oFA4IQMonjE7KQB5wUGQ&ust=1400389279006321) Situations Vacant Column

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| --- | --- |
| **C.E.O.**   * Manages the smooth running of the fundraising group. * Responsible for the well-being of the group. * Writes the fundraising plan. * Responsible for making sure everyone is on task.   ***Motto: "Be fair to all"*** | **SALES & MARKETING MANAGER**   * Is in charge of the development of the advertising campaign. * Responsible for developing a sales pitch.   ***Motto: "Talk them high and watch them fly”*** |
| **PRODUCTION & DESIGN MANAGER**   * Responsible for the design of the product. * Sees that manufacturing of product is done efficiently and productively. * Directs the design process and helps with quality control during baking and decorating.   ***Motto: "Make it great”*** | **FINANCE MANAGER**   * Responsible for the financial health of the team. * Is in charge of all financial records. * Calculates the final amount the group raises to donate to the Riding for the Disabled.   ***Motto: "Every dollar counts"*** |

**ALL JOB POSITIONS HAVE THE FOLLOWING ADDITIONAL RESPONSIBILITIES:**

1. Co-operate and help out with ideas as requested by other members of the fundraising group.
2. Participate as a member of the team designing, producing, marketing and selling Gingerbread Horse biscuits.
3. Work together as a team to maximise the fundraising ability of your team.